

January 16, 2012

## Call for Performers for 2012 Arts Trek!

Greetings!

**You are invited to help promote awareness and appreciation of the arts in Shawnee by participating in Arts Trek 2012! We hope that you will join us and other amazing performers and artists from our community by volunteering your creative talents.**



We are looking for musicians, dancers, poets, actors and singers from all genres to volunteer their talents and help us create an engaging, entertaining atmosphere. We are also seeking visual artists, crafters, and organizations who would like to participate. Please pass this info on to your friends and colleagues—the more the merrier! The event information and registration is available online at [www.artstrek.org](http://www.artstrek.org).

### What is Arts Trek?

An innovative, exciting cultural experience, Arts Trek combines an arts festival with a performance walk. Anchored at the Mabee-Gerrer Museum of Art, this event is an arts adventure for everyone!

The performance walk kicks off the event as visitors encounter varied and seemingly impromptu performances in non-traditional locations. It begins at 10 am when visitors are entertained with several 5-10 minute performances, scheduled approximately 10 minutes apart. Each performance during the walk occurs in a different location at on the St. Gregory's University campus, the Museum, or at St. Gregory's abbey. The visitors follow a map and a guide, walking to each performance location in one large group. The walk will end at 12pm.

Additionally, performers will present on the Museum grounds during the arts festival (10am – 4pm). At the arts festival, local artists and crafters display, demonstrate, and sell their arts. Visitors engage in free hands-on art activities (including a collaborative community artwork) sponsored by local organizations and businesses. Food vendors offer a variety appetizing treats, and Oklahoma wineries present tastings of area wines.

### When?

Saturday, April 21, 2012

10:00 am till 4:00 pm (setup from 8:00-9:45)

- The Performance Walk is from 10am-12pm, with each performance occurring once.
- Performances also take place during the Arts Festival from 10am-4pm.
- Performers may perform during either the Performance Walk or the Arts Festival or both.
- Advance registration is required for participants.
- This event is free and open to the public.

## Where?

The Mabee-Gerrer Museum of Art and St. Gregory's University campus at 1900 W. MacArthur, Shawnee, OK 74804.

Performance venues are generally awarded on a first come, first served basis. However, the performance coordinator works with the performers to ensure that there is variety in the performance lineup and that the performances are appropriate to the venues.

All Performance Walk venues will be outdoors (except in inclement weather) and include a variety of performance surfaces (grass, earth, brick, cement, asphalt, etc) and a variety of stages (fields of grass, wooded areas, sidewalks, stairs, porticos and courtyards, etc.).

During the Arts Festival, performances may take place outdoors on the museum grounds (grass, cement, etc.) or inside the museum or theater. The Performance Coordinator and/or Event Coordinator will work with performers to ensure appropriate venues for performers during the Arts Festival.

## How?

To participate in Arts Trek 2012, either complete the attached application and return to:

Attn: Arts Trek, Mabee-Gerrer Museum of Art  
1900 W. MacArthur, Shawnee, OK 74804  
(Fax to 405-878-5133)

**OR** You may also register completely online at: [www.artstrek.org](http://www.artstrek.org)

**Registration is due by MARCH 23!**

***Note: Participation in this event is voluntary, performers are not awarded payment.***

## **Timeline:**

March 23	Registration deadline
April 13	Confirmation of performance location
April 21	Arts Trek! set up from 8:00-9:45 am
April 21	Arts Trek! event 10:00 am – 4:00 pm (performance walk 10am-12pm, arts festival 10am-4pm)

## **Contacts for Performance Artists**

Laura Byland, Performance Coordinator                      performance@artstrek.org

Donna Merkt, Event Coordinator                              info@artstrek.org, 405-878-5605  
Mabee-Gerrer Museum of Art 1900 W.  
MacArthur. Shawnee, OK 74804



# Performance Registration

Please return this completed form by **March 23, 2012** to Attn: Arts Trek, Mabee-Gerrer Museum of Art, 1900 W. MacArthur, Shawnee, OK 74804. Questions should be directed to Donna Merkt at 405-878-5605 or [info@artstrek.org](mailto:info@artstrek.org).

Official name of performer or performance group (for publicity purposes): \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Type of performance: \_\_\_\_\_

How many people will participate in your performance? \_\_\_\_\_

Length of performance: \_\_\_\_\_ minutes.

Brief description of content and style of performance \_\_\_\_\_  
\_\_\_\_\_

Please describe the costumes and props: \_\_\_\_\_  
\_\_\_\_\_

**ATTENTION:** Sound equipment, microphones, instruments, musical accompaniments, etc. will NOT be provided. Please list any equipment you plan to bring: \_\_\_\_\_  
\_\_\_\_\_

Do you require electricity?  Yes  No

Most venues will be outdoors (except in inclement weather) and include a variety of surface: grass/earth, concrete, brick, asphalt. Please list any of the surfaces that would NOT be suited to your performance:  
\_\_\_\_\_

Do you have any special needs or considerations for your performance? \_\_\_\_\_  
\_\_\_\_\_

Do you wish to set up an information booth to promote your organization? \_\_\_\_\_

Please list any additional information about the performance or performers to be used for publicity purposes: \_\_\_\_\_  
\_\_\_\_\_

Would you like a FREE Outdoor Booth Space?  Yes  No

*If you intend to sell goods, you must also complete the Artist Exhibitor registration. Artist Exhibitor terms, conditions, & sales procedures apply. You are responsible for tables, chairs, etc. for your booth.*

**Each participating performer must sign the Terms and Conditions prior to performing. A legal guardian must sign for minor performers.**

## **Arts Trek Performance Participants Terms and Conditions and Waiver of Liability**

I understand that this is a legally binding contract and that I will be held to the terms of this contract. I understand that performance opportunities are distributed **via juror selection** and that performers are not promised exclusivity in any way unless this agreement is amended by the Arts Trek Committee (ATC). I understand that the performance area must be **set-up** in its entirety and performers in place **by 9:45 a.m. on Saturday, April 21, 2012** and that I may **begin set-up at 8:00 a.m.** I understand that the ATC reserves the right to make location/space changes, with no advance notice to the exhibitor, which the ATC believes will be in the best interest of the event.

I understand that the ATC reserves the right to decline or prohibit any performance or portions thereof. I hereby voluntarily give my consent to participate in the Arts Trek. I agree to obey all applicable laws and regulations of the city and/or county where the event is located. I understand and acknowledge that the ATC, the Mabee-Gerrer Museum of Art (MGMoA), St. Gregory's Abbey, St. Gregory's University (SGU), (collectively, the "Sponsors"), or participating organizations do not maintain and are not responsible for maintaining insurance covering personal injury to the performer, the performer's personnel, or the performer's property and that it is the sole responsibility of the performer to obtain insurance covering such losses or damages. I understand and agree that the performer assumes complete responsibility and liability for all loss, damage, or destruction of the property of the performer or the performer's guests, or that which is brought upon MGMoA/SGU premises on behalf of the performer, and any and all property of the Sponsors or other participating organizations that is used by the performer. I understand and agree that the performer assumes complete responsibility and liability for all injury to any and all persons or property in any way connected with the performance or caused by the performers or applicable personnel. I further understand, acknowledge agree that none of the Sponsors assume responsibility in case an accident or injury occurs involving my person or property. In consideration for my being permitted to take part in this activity, I hereby release the Sponsors, other participating organizations, and their members, officers, directors, volunteers, representatives and employees from any and all claims, causes of action and liability arising out of my decision to participate in this activity, including for any damage to my person or property. I further agree to indemnify, hold harmless and defend the Sponsors, other participating organizations, and their members, officers, directors, volunteers, representatives and employees against any and all liability whatsoever arising from the injury, loss, or damage, to any person(s) or the loss, damage, or destruction of the performer's property. It is my express intent to bind my heirs, personal representatives, successors and assigns to the provisions set forth in this document. By my signature below, I acknowledge I have read this entire document and fully understand its meanings and implications. If the undersigned participant is not 18 years of age or older as of the date of the signing of this document, this document must also be signed by the undersigned's parent or legal guardian.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

I am the parent or legal guardian of the above signed participant and have read the entirety of the foregoing document. I acknowledge and understand each of the terms of this document, and agree, for myself and for the above signed participant, to be bound by its terms.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_